

Referred By: _____



St. Mary's Academy New Student Registration Form

Student Information (Please list children from youngest to oldest.)

Student 1 Last: _____ First: _____ Middle: _____
Gender: _____ Date of Birth: _____ Place of Birth: _____ Grade: _____
Student Race: White Multi-Racial Black Asian Hispanic American Indian Pacific Islander

Student 2 Last: _____ First: _____ Middle: _____
Gender: _____ Date of Birth: _____ Place of Birth: _____ Grade: _____
Student Race: White Multi-Racial Black Asian Hispanic American Indian Pacific Islander

Student 3 Last: _____ First: _____ Middle: _____
Gender: _____ Date of Birth: _____ Place of Birth: _____ Grade: _____
Student Race: White Multi-Racial Black Asian Hispanic American Indian Pacific Islander

Student 4 Last: _____ First: _____ Middle: _____
Gender: _____ Date of Birth: _____ Place of Birth: _____ Grade: _____
Student Race: White Multi-Racial Black Asian Hispanic American Indian Pacific Islander

Last School Attended: _____

Family Information

Father's Name: _____

Complete Address: _____

Phone Numbers:

Home: _____ Work: _____ Cell: _____

Employer: _____ Email: _____ All School Use Y / N

Mother's Name: _____

Complete Address: _____

Phone Numbers:

Home: _____ Work: _____ Cell: _____

Employer: _____ Email: _____ All School Use Y / N

Siblings in your family **Not** Attending St. Mary's Academy:

1. _____ Age: _____ Date of Birth: _____ Gender: _____
2. _____ Age: _____ Date of Birth: _____ Gender: _____
3. _____ Age: _____ Date of Birth: _____ Gender: _____
4. _____ Age: _____ Date of Birth: _____ Gender: _____

EMERGENCY TREATMENT RELEASE: Please initial each paragraph and sign & date where indicated.

INITIAL

____ I/We voluntarily consent to the rendering of such care, including diagnostic procedures, surgical and medical treatment, and blood transfusions, by authorized members of the hospital staff or their designees, as may in their professional judgment be necessary.

____ I/We hereby acknowledge that no guarantees have been made to me as to the effect of such examinations or treatment of my child's condition. I/We have read this form and certify that I/we understand its contents. I/We hereby give our consent to the staff at St. Mary's Academy who will be caring for my/our child to arrange for emergency medical/dental care and treatment necessary to preserve the health of my/our child. I/We acknowledge that I/we are responsible for all reasonable charges in connection with care and treatment rendered.

____ In an emergency, St. Mary's Academy has my/our permission to call an ambulance, or take my/our child to any available physician or hospital at my/our expense.

____ In case of an emergency, a parent or guardian is expected to meet the St. Mary's Academy staff person at the hospital or physician's office as soon as possible.

Parent/Guardian Signature _____ **Date:** _____

Student 1 First Name: _____ **Allergies:** _____

Medications: _____

Other Information (injuries, etc.): _____

Student 2 First Name: _____ **Allergies:** _____

Medications: _____

Other Information (injuries, etc.): _____

Student 3 First Name: _____ **Allergies:** _____

Medications: _____

Other Information (injuries, etc.): _____

Student 4 First Name: _____ **Allergies:** _____

Medications: _____

Other Information (injuries, etc.): _____

Family Physician: _____ **Phone:** _____

Address: _____

Medical Insurance Co.: _____ **Identification #:** _____

Family Dentist: _____ **Phone:** _____

Dental Insurance Co.: _____ **Identification #:** _____

Emergency Contact & Student Pick-Up- In the event that a parent/guardian cannot be reached, we are required to have two people **other than parents** on the Emergency Contact/Pick-up list.

Name : _____ **Relationship:** _____ **Phone Number:** _____

Name : _____ **Relationship:** _____ **Phone Number:** _____

Name : _____ **Relationship:** _____ **Phone Number:** _____

FAMILY NAME: _____

SECTION I:

REGISTRATION FEE –

\$250.00 x Number of Students Pre-School & Pre-K _____ Total: \$ _____

\$350.00 x Number of Students Kindergarten – Grade 8 _____ Total: \$ _____

DISCOUNT for each Additional Student:

\$50 x Number of Additional Students (over 1 student) _____ Total: (\$ _____)

TOTAL REGISTRATION FEE:\$ _____

Late Registration: Returning Families will be assessed a late fee of \$25/child on fees paid after May 31st.

SECTION II:

TUITION RATES – *Please enter the number of students at each tuition rate.*

2018 – 2019 TUITION RATES				# OF STUDENTS
Pre-School		\$3199	10 months x \$320 / 12 months x \$267	
Pre-Kindergarten		\$3843	10 months x \$384 / 12 months x \$320	
Elementary (K-5 th)	PARISH	\$4520	10 months x \$452 / 12 months x \$377	
	NON-PARISH	\$5088	10 months x \$509 / 12 months x \$424	
Middle School (6 th -8 th)	PARISH	\$4770	10 months x \$477 / 12 months x \$398	
	NON-PARISH	\$5338	10 months x \$534 / 12 months x \$445	

DISCOUNT: 25% discount for each additional student, discount taken off lowest rates.

SECTION III:

FAIR SHARE HOURS & FUNDRAISING – *Please check the chosen plan.*

- My Family chooses to participate in Fair Share Hours & Fundraising: School Wide Fundraisers include: Scrip, Jog-a-thon, Book Fairs, Family Carnival, Super Auction, Trip Raffle, Gift Card Raffle and Cherry of A Ride – We are committed to keeping tuition affordable and are willing to work at any or all events, as needed, to insure the physical and financial success of each event and our school.
- My Family chooses NOT to participate in Fair Share Hours & Fundraising. Please add \$2,500.00 to our tuition.

SECTION IV:

TECHNOLOGY FEE – \$100 per student (Kindergarten – 8th Grade) – *Please check the chosen plan.*

- Full Payment (September 2018) 10 Month (August 2018 – May 2019)

SECTION V:

PAYMENT DATES, FINANCE CHARGES & SIGNATURE: *Please check the preferred payment plan, and sign agreement.*

All tuition payments are due the first (1st) day of each month.

- Annual Payments: Due: August 1, 2018
- Semi-Annual Payment: Due: August 1, 2018 and January 1, 2019
- 10-Month Payment Plan: Due: August 1, 2018 – May 1, 2019
- 12-Month Payment Plan: Due: July 1, 2018 – June 1, 2019

Tuition is due and payable on the first (1st) of each month. Checks returned to St. Mary's Academy for non-sufficient funds will be assessed a fee equal to any bank fees St. Mary's Academy receives. Families who are experiencing financial hardships should contact the Principal to discuss their changing financial situation.

I/We understand that the above listed fees do not include incidental expenses including but not limited to supplies, field trips and extra-curricular activities.

Responsible Party Signature: _____ Date: _____

Individual Responsible for Tuition Payment (if different from Parent): _____

Name

Mailing Address

ST. MARY'S ACADEMY
FAIR SHARE HOURS AND FUNDRAISING COMMITMENTS
2018-2019

The success of school activities and fundraising is dependent on each family's participation and commitment. Fair Share Hours and Fundraising Commitments can be completed by anyone on behalf of your family (grandparent, friend, aunt, uncle, etc.).

FAIR SHARE HOURS

How Fair Share Hours Work...

- Each **two-parent family** is asked to contribute a total of **20 hours per school year (6 for Auction)**
- Each **single-parent family** is asked to contribute a total of **10 hours per school year (3 for Auction)**
- Families who are unable to contribute have the option of paying \$62.50 per hour

Keeping track of Fair Share Hours...

- Fair Share Hours are **self-reported** (on the form available in the office, or logged individually in Sycamore)
- The school will bill families who fall short of their commitment by June 15 each year
- A student may not be enrolled for the following year until this obligation is met

Ways to contribute to the Fair Share Hour Program...

Time...Any way that you spend helping St. Mary's Academy such as:

- Classroom helpers or field trip chaperones
- Room Parents, playground monitors, cafeteria helpers
- Coaches
- Classroom or School Wide Fundraisers
- Volunteering for Work Parties
- Being a member of the School Advisory Council or SMA Foundation Board

Talent...Any donated professional service such as:

- Plumbing/electrical or repair work
- Technology or secretarial services
- Physical Education involvement

Treasure...Any goods or money for the school to use such as:

- Office Supplies
- Paint or furniture needed

PERSONAL FUNDRAISING COMMITMENTS

Each family is responsible for participating in these approved personal fundraising commitments that can be done on their own time:

- **Scrip** – Commitment: Purchase \$200.00 each month.
- **Jog-a-thon Pledges** – Commitment: \$150.00 in pledges.
- **Trip Raffle** – Commitment: Sell or purchase \$150.00 (30 tickets) in tickets.
- **Gift Card Raffle** – Commitment: Sell or purchase \$200.00 (20 tickets) in tickets.
- **Auction Solicitations** – Commitment: Solicit assigned businesses for auction donations.

Local Field Trip Permission

I/We give permission for our children), _____ to participate in field trips in the local area during the 2018-2019 school year.

Each student enrolled at St. Mary's needs permission to leave the school during school hours. This includes all field trips.

This Permission Slip is for those trips in our local area, which are most often when the class walks to a site in our neighborhood including Community Service. For each field trip to a site other than local, you will receive a trip specific Permission Slip, giving the destination, time of departure and return and any other special particulars for that trip.

General Photo Release

I give permission for St. Mary's Academy to use my child's photograph for school-related advertising and publicity. This can include (but not limited to) our website and Facebook pages. This would not be used for profit, but for promoting the school only.

I do not give permission for St. Mary's Academy to use my child's photograph.

Children's Names: _____

Parent/Guardian Signature: _____ Date: _____

Electronic Communications Agreement

Our policies are intended to support the value of access to technology as part of the instructional program, while ensuring that technology does not interfere with our orderly learning environment.

Internet access is granted to students for academic assignments and related instructional purposes. Access is limited, supervised and requires parent approval. The policies and guidelines below outline expectations for your student to follow in order to be given the right to use the internet at school.

Unacceptable use of electronic communication will result in your student's access being revoked for a period determined by school personnel. Violations of acceptable electronic communication include:

- Using technology to violate the rights of privacy of others
- Using profanity, obscene language or threatening language
- Accessing material or images which are inappropriate for school, including violent images, adult content, gang related material or inappropriate song lyrics
- Plagiarism, which includes misrepresenting website material as one's own work
- Playing electronic or web-based games
- Using another person's login or password

I have read the policy, understand the information, and agree to abide by the expectations.

Student Names: _____

Parent/Guardian Names: _____

St. Mary's Academy

Volunteer Opportunities – 2018-2019

Family Name _____

Volunteer opportunities at St. Mary's are a time to meet other parents, teachers, and staff. Your involvement in the school is a powerful witness to the school and church community. Please prayerfully consider the areas in which you or other family members would be interested in helping. **Please remember that all volunteers need to complete our Child Protection Programs.** Volunteer opportunities in the classroom will be handled through the individual teachers.

LUNCH ROOM

At least one person is needed each day (two people on Friday's) to assist in the lunch room from approximately 11:15am - 12:20pm. Please check the day's you are available.

	1st week	2nd week	3rd week	4th week
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				

Name: _____

E-Mail: _____

I am not able to choose a specific day or week, please contact me as a substitute:

BUILDING, GROUNDS & MAINTENANCE

We occasionally find ourselves in need of volunteers with special skills to assist with our building and grounds. Please list any special skills you might be able to offer to St. Mary's. Examples of possible skills are: Carpentry, Electrical, Gardening, Painting, Plumbing, etc.

Name: _____

E-Mail: _____

Skills: _____

SPORTS PROGRAMS

Our sports programs rely completely on volunteer coaches. Please fill in the information below if you can help with these programs.

Name: _____

E-Mail: _____

Basketball	<input type="checkbox"/>	5th/6th	<input type="checkbox"/>	7th/8th	<input type="checkbox"/>	Boys	<input type="checkbox"/>	Girls	<input type="checkbox"/>
Volleyball	<input type="checkbox"/>	5th/6th	<input type="checkbox"/>	7th/8th	<input type="checkbox"/>	Boys	<input type="checkbox"/>	Girls	<input type="checkbox"/>
Cross Country	<input type="checkbox"/>	5th/6th	<input type="checkbox"/>	7th/8th	<input type="checkbox"/>	Boys	<input type="checkbox"/>	Girls	<input type="checkbox"/>

OTHER AREAS TO VOLUNTEER

There are a large number of areas within the school that rely on volunteers. Please check below any areas that you may be interested in helping with.

Selling Scrip after 5:30pm Mass:

Selling Scrip after 9:00am Mass:

National Catholic Schools Week:

Marketing/PR/Fundraising:

Strategic/Long Range Planning:

Alumni Activities/Class Representative:

Grandparents' Tea:

Curriculum/Common Core Standards:

Finance/Budgeting: