



St. Mary's Academy New Student Registration Form

Student Information (Please list children from youngest to oldest.)

Student 1 Last: _____ First: _____ Middle: _____

Gender: _____ Date of Birth: _____ Place of Birth: _____ Grade: _____

Student Race: White Multi-Racial Black Asian Hispanic American Indian Pacific Islander

Student 2 Last: _____ First: _____ Middle: _____

Gender: _____ Date of Birth: _____ Place of Birth: _____ Grade: _____

Student Race: White Multi-Racial Black Asian Hispanic American Indian Pacific Islander

Student 3 Last: _____ First: _____ Middle: _____

Gender: _____ Date of Birth: _____ Place of Birth: _____ Grade: _____

Student Race: White Multi-Racial Black Asian Hispanic American Indian Pacific Islander

Student 4 Last: _____ First: _____ Middle: _____

Gender: _____ Date of Birth: _____ Place of Birth: _____ Grade: _____

Student Race: White Multi-Racial Black Asian Hispanic American Indian Pacific Islander

Last School Attended: _____

Family Information

Father's Name: _____

Complete Address: _____

Phone Numbers:

Home: _____ Work: _____ Cell: _____

Employer: _____ Email: _____ All School Use Y / N

Mother's Name: _____

Complete Address: _____

Phone Numbers:

Home: _____ Work: _____ Cell: _____

Employer: _____ Email: _____ All School Use Y / N

Siblings in your family **Not** Attending St. Mary's Academy:

1. _____ Age: _____ Date of Birth: _____ Gender: _____

2. _____ Age: _____ Date of Birth: _____ Gender: _____

3. _____ Age: _____ Date of Birth: _____ Gender: _____

4. _____ Age: _____ Date of Birth: _____ Gender: _____

EMERGENCY TREATMENT RELEASE: Please initial each paragraph and sign & date where indicated.

INITIAL

____ I/We voluntarily consent to the rendering of such care, including diagnostic procedures, surgical and medical treatment, and blood transfusions, by authorized members of the hospital staff or their designees, as may in their professional judgment be necessary.

____ I/We hereby acknowledge that no guarantees have been made to me as to the effect of such examinations or treatment of my child's condition. I/We have read this form and certify that I/we understand its contents. I/We hereby give our consent to the staff at St. Mary's Academy who will be caring for my/our child to arrange for emergency medical/dental care and treatment necessary to preserve the health of my/our child. I/We acknowledge that I/we are responsible for all reasonable charges in connection with care and treatment rendered.

____ In an emergency, St. Mary's Academy has my/our permission to call an ambulance, or take my/our child to any available physician or hospital at my/our expense.

____ In case of an emergency, a parent or guardian is expected to meet the St. Mary's Academy staff person at the hospital or physician's office as soon as possible.

Parent/Guardian Signature _____ **Date:** _____

Student 1 First Name: _____ **Allergies:** _____

Medications: _____

Other Information (injuries, etc.): _____

Student 2 First Name: _____ **Allergies:** _____

Medications: _____

Other Information (injuries, etc.): _____

Student 3 First Name: _____ **Allergies:** _____

Medications: _____

Other Information (injuries, etc.): _____

Student 4 First Name: _____ **Allergies:** _____

Medications: _____

Other Information (injuries, etc.): _____

Family Physician: _____ **Phone:** _____

Address: _____

Medical Insurance Co.: _____ **Identification #:** _____

Family Dentist: _____ **Phone:** _____

Dental Insurance Co.: _____ **Identification #:** _____

Emergency Contact & Student Pick-Up- In the event that a parent/guardian cannot be reached, we are required to have two people **other than parents** on the Emergency Contact/Pick-up list.

Name : _____ **Relationship:** _____ **Phone Number:** _____

Name : _____ **Relationship:** _____ **Phone Number:** _____

Name : _____ **Relationship:** _____ **Phone Number:** _____

ST. MARY'S ACADEMY
2019 – 2020 REGISTRATION, TUITION AND FAIR SHARE HOURS & FUNDRAISING AGREEMENT

FAMILY NAME: _____

SECTION I: REGISTRATION FEE –

\$250.00 x Number of Students Pre-School & Pre-K _____ Total: \$ _____

\$350.00 x Number of Students Kindergarten – Grade 8 _____ Total: \$ _____

DISCOUNT for each Additional Student:

\$50 x Number of Additional Students (over 1 student) _____ Total: (\$ _____)

TOTAL REGISTRATION FEE: \$ _____

Late Registration: Returning Families will be assessed a late fee of \$25/child on fees paid after May 31st.

SECTION II: TUITION RATES – Please enter the number of students at each tuition rate.

2019 – 2020 SUBSIDIZED TUITION RATES				# OF STUDENTS
Pre-School (3-day)		\$2060	10 months x \$206 / 12 months x \$172	
Pre-School		\$3295	10 months x \$330 / 12 months x \$275	
Pre-Kindergarten		\$3958	10 months x \$396 / 12 months x \$330	
Elementary (K-5 th)	PARISH	\$4656	10 months x \$466 / 12 months x \$388	
	NON-PARISH	\$5241	10 months x \$525 / 12 months x \$437	
Middle School (6 th -8 th)	PARISH	\$4913	10 months x \$492 / 12 months x \$410	
	NON-PARISH	\$5498	10 months x \$550 / 12 months x \$459	

DISCOUNT: 25% discount for each additional student, discount taken off lowest rates.

SECTION III: TUITION SUBSIDY FOR FAIR SHARE HOURS & FUNDRAISING – Please check subsidies you choose to decline.

ALL St. Mary's Academy tuition plans are subsidized to help keep our tuition rates affordable to all families. The above rates reflect your choosing to participate in all Fair Share Hour & Fundraising Commitments outlined on the reverse of this form. Checking the boxes below indicates your choosing to NOT participate in the Fair Share Hours & Fundraising listed, resulting in the associated assessment being added to your billing statement.

- My Family chooses to NOT participate in Regular Volunteer Hours **\$875.00**
- My Family chooses to NOT participate in Auction Volunteer Hours **\$375.00**
- My Family chooses to NOT participate in Auction Solicitations **\$300.00**
- My Family chooses to NOT participate in the Trip Raffle **\$150.00**
- My Family chooses to NOT participate in Jog-a-thon Pledges **\$150.00**
- My Family chooses to NOT participate in the Gift Card Raffle **\$200.00**
- My Family chooses to NOT participate in the Scrip Program **\$900.00**

All declined subsidies will be billed October 1, 2019.

SECTION IV: TECHNOLOGY FEE – \$100 per student (Kindergarten – 8th Grade) – Please check the chosen plan.

- Full Payment (September 2019) 10 Month (September 2019 – June 2020)

SECTION V: PAYMENT PLAN & SIGNATURE: Please check the preferred payment plan, and sign agreement.

All tuition payments are due the first (1st) day of each month.

- Annual Payments: Due: August 1, 2019
- Semi-Annual Payment: Due: August 1, 2019 and January 1, 2020
- 10-Month Payment Plan: Due: August 1, 2019 – May 1, 2020
- 12-Month Payment Plan: Due: August 1, 2019 – July 1, 2020

Tuition and fees are due and payable on the first (1st) of each month. Checks returned to St. Mary's Academy for non-sufficient funds will be assessed a fee equal to any bank fees St. Mary's Academy receives. Families who are experiencing financial hardships should contact the Principal to discuss their changing financial situation.

I/We understand that the above listed fees do not include incidental expenses including but not limited to supplies, field trips and extra-curricular activities.

Responsible Party Signature: _____ Date: _____

Individual Responsible for Tuition Payment (if different from Parent): _____

Name

Mailing Address

**ST. MARY'S ACADEMY
TUITION SUBSIDY
FAIR SHARE HOURS & FUNDRAISING
2019-2020**

The success of school activities and fundraising is dependent on each family's participation and commitment. Fair Share Hours and Fundraising Commitments can be completed by anyone on behalf of your family (grandparent, friend, aunt, uncle, etc.).

FAIR SHARE HOURS

How Fair Share Hours Work...

- Each **family** is asked to contribute a total of **20 hours per school year (6 of the 20 for Auction)**

Keeping track of Fair Share Hours...

- Fair Share Hours are **self-reported** in Sycamore School
- The school will bill families who fall short of their commitment by June 15 each year
- A student may not be enrolled for the following year until this obligation is met

Ways to contribute to the Fair Share Hour Program...

Time...Any way that you spend helping St. Mary's Academy such as:

- Classroom helpers or field trip chaperones
- Room Parents, playground monitors, cafeteria helpers
- Coaches
- Classroom or School Wide Fundraisers (includes: Jog-a-thon, Book Fairs, Bottle Drop & Cherry of A Ride)
- Volunteering for Work Parties
- Being a member of the School Advisory Council or SMA Foundation Board

Talent...Any donated professional service such as:

- Plumbing/electrical or repair work
- Technology or secretarial services
- Physical Education involvement

Treasure...Any goods or money for the school to use such as:

- Office Supplies
- Paint or furniture needed

PERSONAL FUNDRAISING COMMITMENTS

Each family is responsible for participating in these approved personal fundraising commitments that can be done on their own time:

- **Auction Solicitations** – Commitment: Solicit assigned businesses for auction donations.
- **Trip Raffle** – Commitment: Sell or purchase \$150.00 (30 tickets) in tickets.
- **Jog-a-thon Pledges** – Commitment: \$150.00 in pledges.
- **Gift Card Raffle** – Commitment: Sell or purchase \$200.00 (20 tickets) in tickets.
- **Scrip** – Commitment: Purchase \$200.00 each month.

All declined subsidies will be billed October 1, 2019.

Local Field Trip Permission

I/We give permission for our children), _____ to participate in field trips in the local area during the 2019-2020 school year.

Each student enrolled at St. Mary's needs permission to leave the school during school hours. This includes all field trips.

This Permission Slip is for those trips in our local area, which are most often when the class walks to a site in our neighborhood including Community Service. For each field trip to a site other than local, you will receive a trip specific Permission Slip, giving the destination, time of departure and return and any other special particulars for that trip.

General Photo Release

- I give permission for St. Mary's Academy to use my child's photograph for school-related advertising and publicity. This can include (but is not limited to) our website and Facebook pages. This would not be used for profit, but for promoting the school only. Opt out of Facebook ONLY
- I do not give permission for St. Mary's Academy to use my child's photograph.

Children's Names: _____

Parent/Guardian Signature: _____ Date: _____

Electronic Communications Agreement

Our policies are intended to support the value of access to technology as part of the instructional program, while ensuring that technology does not interfere with our orderly learning environment.

Internet access is granted to students for academic assignments and related instructional purposes. Access is limited, supervised and requires parent approval. The policies and guidelines below outline expectations for your student to follow in order to be given the right to use the internet at school.

Unacceptable use of electronic communication will result in your student's access being revoked for a period determined by school personnel. Violations of acceptable electronic communication include:

- Using technology to violate the rights of privacy of others
- Using profanity, obscene language or threatening language
- Accessing material or images which are inappropriate for school, including violent images, adult content, gang related material or inappropriate song lyrics
- Plagiarism, which includes misrepresenting website material as one's own work
- Playing electronic or web-based games
- Using another person's login or password

I have read the policy, understand the information, and agree to abide by the expectations.

Student Names: _____

Parent/Guardian Names: _____

St. Mary's Academy

Volunteer Opportunities – 2019-2020

Family Name _____

Volunteer opportunities at St. Mary's are a time to meet other parents, teachers, and staff. Your involvement in the school is a powerful witness to the school and church community. Please prayerfully consider the areas in which you or other family members would be interested in helping. **Please remember that all volunteers need to complete our Child Protection Programs.** Volunteer opportunities in the classroom will be handled through the individual teachers.

LUNCH ROOM

At least one person is needed each day (two people on Friday's) to assist in the lunch room from approximately 11:15am - 12:20pm. Please check the day's you are available.

	1st week	2nd week	3rd week	4th week
Monday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thursday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Friday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Name: _____

E-Mail: _____

I am not able to choose a specific day or week, please contact me as a substitute:

BUILDING, GROUNDS & MAINTENANCE

We occasionally find ourselves in need of volunteers with special skills to assist with our building and grounds. Please list any special skills you might be able to offer to St. Mary's. Examples of possible skills are: Carpentry, Electrical, Gardening, Painting, Plumbing, etc.

Name: _____ E-Mail: _____

Skills: _____

SPORTS PROGRAMS

Our sports programs rely completely on volunteer coaches. Please fill in the information below if you can help with these programs.

Name: _____ E-Mail: _____

Basketball	<input type="checkbox"/>	5th/6th	<input type="checkbox"/>	7th/8th	<input type="checkbox"/>	Boys	<input type="checkbox"/>	Girls	<input type="checkbox"/>
Volleyball	<input type="checkbox"/>	5th/6th	<input type="checkbox"/>	7th/8th	<input type="checkbox"/>	Boys	<input type="checkbox"/>	Girls	<input type="checkbox"/>
Cross Country	<input type="checkbox"/>	5th/6th	<input type="checkbox"/>	7th/8th	<input type="checkbox"/>	Boys	<input type="checkbox"/>	Girls	<input type="checkbox"/>

OTHER AREAS TO VOLUNTEER

There are a large number of areas within the school that rely on volunteers. Please check below any areas that you may be interested in helping with.

Selling Scrip after 5:30pm Mass:

Selling Scrip after 9:00am Mass:

National Catholic Schools Week:

Marketing/PR/Fundraising:

Strategic/Long Range Planning:

Alumni Activities/Class Representative:

Grandparents' Tea:

Curriculum/Common Core Standards:

Finance/Budgeting: