



ST. MARY'S
ACADEMY est. 1864

2020-2021 School Year COVID-19 Overview

School Operations and Logistics

- **Physical distancing** requirements are in place. We must maintain classrooms with 35 square feet per person (including staff). We will work to keep students six feet apart throughout the day, with consistent seating charts and desk spacing.
- We have **staggered recess and restroom breaks** for students to reduce interactions across groups.
- We have **staggered arrival and departure times** for students to reduce interactions across groups.
- **Volunteers** and non-essential **guests** are not allowed in school buildings during the school day. Essential visitors must be screened prior to entry and must wear masks.
- Students must be kept in stable **cohorts** as much as possible.
- **Buildings** will be **cleaned** and logged multiple times per day and sanitized each day.
- Students, in specified grades, will receive required technology, on loan, for individual use, whether in the building or at home during Comprehensive Distance Learning.
- **School personnel will perform contact tracing.**

Health and Safety

- **Students and staff exhibiting symptoms must stay home.** While students are home, they are encouraged to participate.
- Students will be assessed daily, **their temperature checked**, and sent home if necessary.
- Students (K – 8) and staff are required to wear **masks or face coverings**. **Masks or face coverings** are encouraged, but not required, for PS & PK.
- Students and staff will **wash or sanitize hands** upon entry to the building, as well as **numerous times** during the day.
- We will continuously work with the local health authority throughout the year.

Instructional Models

With a desire to support the diverse needs of students, families and employees, St. Mary's Academy's focus will be to provide on-site, in-person instruction for all students. Until the metrics are met, and if needed due to a COVID-19 outbreak in the school, St. Mary's will provide distance learning.

On-Site Learning Model

- The school will follow all state requirements for on-site learning.
- Students will be assigned grade level classes.
- Cohort groups will be as follows:
 - Pre-School
 - Pre-Kindergarten
 - Kindergarten
 - 1st Grade
 - 2nd Grade
 - 3rd Grade
 - 4th Grade
 - 5th Grade
 - 6th – 8th Grade
- Educational practices will follow set routines with lunch, PE, music and recess allowed within cohort groups.
- Extended Day Care will be available for all students, from their scheduled release time until 5:30 pm (students must be registered and schedule pre-arranged)
- If the school needs to move to a Comprehensive Distance Learning Model, appropriate grade level materials will be ready and available for all students.



Comprehensive Distance Learning Model

- All grade levels will be working through their entire years' worth of curriculum, no standards will be eliminated due to lack of time.
- All materials and assignments will be graded based on current grading practices. Late assignments will not be graded for credit.
- Attendance will be recorded daily for PS-5th grade and per class for 6th – 8th grade students.
- Parents will have ample support, with a scheduled weekly meeting to check-in with their student's teacher and give feedback on the program.
- Pre-School and Pre-Kindergarten programs will run on their normal schedule.
- On-site childcare will be available for students in PS to 5th grade (capacity will be limited, and must be pre-arranged):
 - 7:30 am – 5:00 pm, school days (11:20 am – 5:00 pm for PS & PK)
 - Childcare hourly rate (\$3.50/hr) will apply:
 - After 11:30 am for PS and PK students
 - After 3:00 pm for K to 5th students
- Limited In-Person Instruction will be available for students in 6th to 8th grade (capacity will be limited, and must be pre-arranged):
 - Cohort groups are limited to no more than 10 students at a given time in a cohort. Students cannot be a part of more than two cohorts in any given week. Any one staff member cannot interact with more than three cohorts in a given day and five in a week.
 - The time a single student or student cohort of any size can spend in a school building on a given day is limited to two consecutive hours and cannot be intermittent.
- Student testing within STAR will continue in Fall, Winter, and Spring.

Once county metrics are met, all students will return to full on-site learning.